CASA of the Tennessee Heartland



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Safety Tips for Home Visits

Volunteer Advocate

In order to ensure safety during the home visit and/or interview, it is important that a CASA Volunteer consider the following tips:

- 1. Remove jewelry (necklaces, earrings, rings, etc.) or extraneous clothing parts (scarfs) that could be used against you.
- 2. When parking, survey the area for a place to park that facilitates an easy exit. Park so that you cannot be blocked in and so that you do not have to back out.
- 3. Survey your surroundings. Before knocking, listen for 5 to 10 seconds. Stand to the side of the entrance.
- 4. Once the door is opened, keep everyone in front of you or within your field of vision.
- 5. Sit in a place from which you can easily move toward an exit. Identify where the exits are located.
- 6. Be aware of all others in the room, observing both verbal and non-verbal cues and behaviors.
- 7. Have the participants sit down-the potential for aggression is reduced when someone is sitting. If individuals become agitated, ask them to go to separate parts of the home.
- 8. Use rooms other than the kitchen or a bedroom for visitation or interview because weapons are often stored out of sight in these rooms.
- 9. Do not turn your back on individuals in crisis or allow them to walk behind you.
- 10. Bring a portable phone that can be used to call 911 in the event of an emergency.
- 11. When placing a telephone call to schedule a visit or an interview, make sure your phone number remains private by dialing *67 prior to dialing the number.
- 12. NEVER give any personal information to the parties involved in the case, other than what is displayed on your CASA Volunteer identification badge.
- 13. If parties involved in the case ask for your contact information, provide them with the CASA office number and assure them that they can leave a message for you to contact them and that you will return their call promptly.

Source: Greenstone, J.L. & Leviton, S.C. (1993). *Elements of crisis intervention crises and how to respond to them.* Pacific Grove, CA: Brooks/Cole Publishing Company.